

**DEPARTMENT OF VETERANS AFFAIRS  
CHARTER OF THE  
VETERANS' ADVISORY COMMITTEE ON EDUCATION**

1. OFFICIAL DESIGNATION: Veterans' Advisory Committee on Education
2. AUTHORITY: The Committee is authorized by statute, 38 U.S.C. § 3692, and operates under the provisions of the Federal Advisory Committee Act, as amended, 5 U.S.C. App.
3. OBJECTIVES AND SCOPE OF ACTIVITY: The Committee provides advice to the Secretary of Veterans Affairs on the administration of education and training programs for Veterans and servicepersons, reservists and guard personnel, and for dependents of Veterans under chapters 30, 32, 33, 35 and 36 of title 38, and chapters 1606 and 1607 of title 10, United States Code.
4. DESCRIPTION OF DUTIES: The Committee advises the Secretary on existing Department of Veterans Affairs (VA) education benefit programs and services and recommends new and improved education benefit programs and services. Its recommendations may involve regulatory and administrative changes. The Committee will submit its recommendations and reports to the Secretary and may also submit its reports to the Congress.
5. OFFICIAL TO WHOM THE COMMITTEE REPORTS: The Committee reports to the Secretary of Veterans Affairs.
6. OFFICE RESPONSIBLE FOR PROVIDING THE NECESSARY SUPPORT TO THE COMMITTEE: The Veterans Benefits Administration is responsible for providing support to the Committee.
7. ESTIMATED ANNUAL OPERATING COSTS IN DOLLARS AND STAFF-YEARS: Estimated annual operating costs for the Committee are \$46,000 and .4 staff-years. All members will receive travel expenses and a per diem allowance in accordance with the Federal Travel Regulations for any travel made in connection with their duties as members of the Committee.
8. DESIGNATED FEDERAL OFFICER: The Designated Federal Officer (DFO), a full time VA employee, will approve the schedule of Committee meetings. The DFO or a designee will be present at all meetings, and each meeting will be conducted in accordance with an agenda approved by the DFO. The DFO is authorized to adjourn any meeting when he or she determines it is in the public interest to do so.
9. ESTIMATED NUMBER AND FREQUENCY OF MEETINGS: The Committee is expected to meet once annually.

10. DURATION: The Committee is authorized by § 102 of Public Law 111-275, the Veterans' Benefits Act of 2010, to operate through December 31, 2013.

11. COMMITTEE TERMINATION DATE: The Committee is authorized by § 102 of Public Law 111-275, the Veterans' Benefits Act of 2010, to terminate on December 31, 2013.

12. MEMBERSHIP AND DESIGNATION: By statute, Committee members shall be persons eminent in their respective fields of education, labor, and management and of representatives of institutions and establishments furnishing education to eligible Veterans or persons enrolled under chapters 30, 32, 33 or 35 of title 38 or chapters 1606 and 1607 of title 10, United States Code. The Committee shall also, to the maximum extent practicable, include Veterans representative of World War II, the Korean conflict era, the post-Korean conflict era, the Vietnam era, the post-Vietnam era, and the Persian Gulf War. The Assistant Secretary of Education for Postsecondary Education (or such other comparable official of the Department of Education as the Secretary of Education may designate) and the Assistant Secretary of Labor for Veterans' Employment and Training shall be ex officio members.

The Committee will be composed of approximately ten (10) members. Several members may be Regular Government Employees, but the majority of the Committee's membership will be Special Government Employees.

13. SUBCOMMITTEES: The Committee is authorized to establish subcommittees, with the DFO's approval, to perform specific projects or assignments as necessary and consistent with its mission. The Committee chair shall notify the Secretary, through the DFO, of the establishment of any subcommittee, including its function, membership and estimated duration. Subcommittees will report back to the Committee.

14. RECORDKEEPING: Records of the Committee shall be handled in accordance with General Records Schedule 26 or other approved agency records disposition schedules. Those records shall be available for public inspection and copying, subject to the Freedom of Information Act, 5 U.S.C. § 552.

15. DATE CHARTER IS FILED:

Approved:  Date: 3/21/2012  
Eric K. Shinseki  
Secretary of Veterans Affairs