DEPARTMENT OF VETERANS AFFAIRS
ASSISTANT SECRETARY FOR HUMAN RESOURCES AND ADMINISTRATION
WASHINGTON DC 20420

FEB -3 2004

The Honorable John L. Henshaw
Assistant Secretary of Labor
Occupational Safety and Health Administration
U.S. Department of Labor
Washington, DC 20210

Dear Mr. Henshaw:

This letter is in response to your memorandum dated January 21, 2004, regarding the implementation and collection of data on the Safety, Health, and Return to Employment (SHARE) initiative. After review of the baseline data and our past experience in the Federal Workers 2000 Program, we have established the following goals for the Department of Veterans Affairs for the three year program in each of the four measures requested.

	Baseline	2004 Goal	2005 Goal	2006 Goal
Lost Production Days	69.3	68.6	67.9	67.2
CA-1/CA-2 Timeliness	67.8%	71.2%	74.7%	78.5%
Total Case Rates	4.43%	4.30%	4.17%	4.04%
Lost-Time Case Rates	2.19%	2.12%	2.06%	2.00%

We appreciate this opportunity to continue our work together to provide a safe and healthful workplace for our employees. Please contact John Hancock, Director, Office of Occupational Safety and Health, at (202) 273-9742, if you require additional information.

Sincerely yours,

William H. Campbell
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