

**Department of
Veterans Affairs**

Memorandum

Date: JUL 16 2003
From: Under Secretary for Benefits (20/20M3)
Subj: Administration Written Programs
To: Designated Agency Safety and Health Official (00S)

1. Attached are the written occupational safety and health policy documents for the Veterans Benefits Administration. VBA Directive 7710 and VBA Handbook 7710.1, both titled Occupational Safety and Health, are effective immediately and will be distributed to each VBA facility.

2. Please express my sincere appreciation to the staff of the Office of Occupational Safety and Health (00S1) for the technical expertise and assistance that they provided during the development and review of the written policy documents. I look forward to the continued cooperation that your staff has provided in assisting VBA in its efforts to provide a safe and healthful work environment for its employees and visitors.

3. Questions may be referred to Leo Phelan, Director, Office of Facilities, Access and Administration (20M3). He may be reached on (202) 273-7001.



Daniel L. Cooper

Attachments