June 6, 2001

# ANNUAL REPORT REGARDING COMPLIANCE WITH FEDERAL MANDATES ON FEDERAL WEB SITES

- **1. PURPOSE:** This Veterans Health Administration (VHA) Directive provides guidance and prescribes policy to complete certification requirements in compliance with Office of Management & Budget (OMB) policies for privacy, data collection, the use of cookies on Federal web sites, and with Section 508, subsection 1194.22 of the Americans with Disabilities Rehabilitation Act as it applies to Internet and Intranet web pages.
- **2. BACKGROUND:** On December 21, 2000, final standards were issued for electronic and information technology material; the enforcement provision for these standards take effect 6 months later (June 21, 2001). This means that after June 21, 2001, lawsuits can be filed against Federal agencies if their electronic and information technology is not compliant. The issued OMB Directives regarding privacy and security were placed on Federal web sites in 1999 and 2000. **NOTE:** It is incumbent on VHA to demonstrate that all VHA web sites have complied with these Directives.
- **3. POLICY:** It is VHA policy that VHA web site owners are required to complete annual certification to document that the web pages under their respective purviews are in compliance with OMB M-00-13, OMB M-99-18, and Section 508, subsection 1194.22 requirements as mandated by the Department of Veterans Affairs (VA) Directive 6102.

### 4. ACTION

- a. VHA web site owners must complete the certification document found at web site http://vaww.va.gov/webregistry/ that will indicate that the web pages under their respective purviews are in compliance with Section 508, subsection 1194.22, and OMB Memoranda M-19-18 and M-00-13, as of June 21, 2001; and by June 30<sup>th</sup> each following year. *NOTE:* See Attachment A for sample certification messages.
- b. Network Directors and Chief Program Officers are responsible for ensuring completion of compliance documentation for all web sites under their oversight.
- c. Submissions are being tracked by (192J2), and reports will be submitted to VHA management annually, to ensure that compliance standards have been met by the mandated due date. **NOTE:** By June 21, 2001; and by June 30<sup>th</sup> each following year.

THIS VHA DIRECTIVE EXPIRES JUNE 30, 2006

# VHA DIRECTIVE 2001-034 June 6, 2001

#### 5. REFERENCES

- a. VA Directive and Handbook 6102.
- b. Section 508, of the Americans with Disabilities Rehabilitation Act at http://www.usdoj.gov/crt/508/508home.html.
  - c. VA Accessibility Homepage at http://vaww.va.gov/accessible/.
  - d. Department of Justice documents at http://www.usdoj.gov/crt/508/508docs2.html.
- e. OMB M-99-18, Privacy Policies on Federal Web Sites at http://www.whitehouse.gov/omb/memoranda/m99-18.html.
- f. OMB M-00-13, Privacy Policies and Data Collection on Federal Web Sites at http://www.whitehouse.gov/omb/memoranda/m00-13.html.
- **6. FOLLOW-UP RESPONSIBILITY:** The Office of Information (192J2) is responsible for the contents of this Directive. *NOTE:* Questions concerning the required documentation may be addressed to (301) 734-0189.
- **7. RESCISSION:** This VHA Directive will expire on June 30, 2006.

S/ Frances Murphy, M.D. for Thomas L. Garthwaite, M.D. Under Secretary for Health

#### Attachment

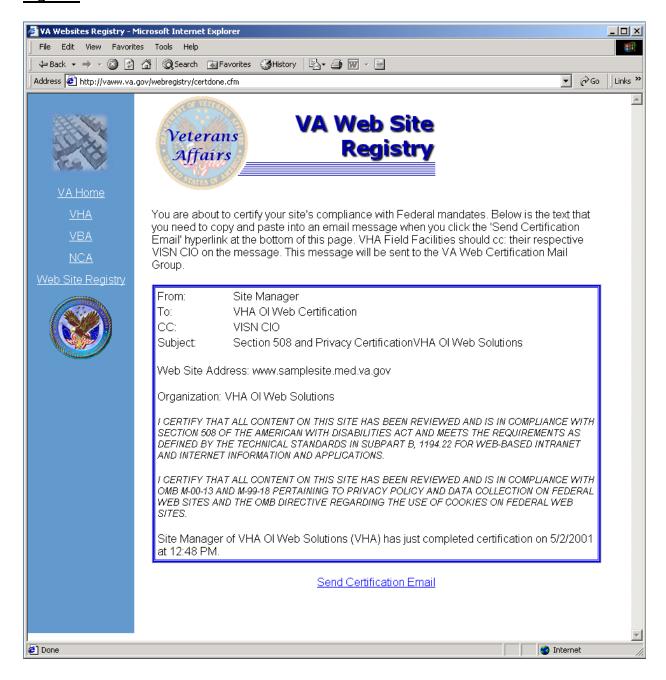
DISTRIBUTION: CO: E-mailed 6/6/01

FLD: VISN, MA, DO, OC, OCRO, and 200 – E-mailed 6/6/01

#### ATTACHMENT A

#### SAMPLE INTERNET CERTIFICATION

### Figure 1



## Figure 2

