

January 21, 2005

DELEGATION OF OUTLEASES, REVOCABLE LICENSES, AND PERMITS

1. PURPOSE: This Veterans Health Administration (VHA) Directive delegates to field facilities the authority to negotiate and execute outleases, revocable licenses, and permits.

2. BACKGROUND: The following terms and forms are used throughout this document:

a. **Definitions**

(1) **Revocable License.** A revocable license is permission to enter upon and do a specific act or series of acts upon the land of the licensor without possession or acquiring any estate therein. It legalizes an act, which in the absence of the license would constitute a trespass. A license is personal and non-assignable (unless by agreement), and is revocable at any time.

(2) **Permit.** A permit is a license granted to another Federal agency.

(3) **Lease.** A lease is a contract by which one conveys lands, tenements, or hereditaments for life, for a term of years, or at will, or for any lesser interest than that of lessor, usually for a specified rent or compensation. A lease creates a limited estate in the land.

(4) **Outlease.** Outlease is the leasing of Department of Veterans Affairs (VA)-owned real property to public or private interests outside of VA. In such case VA is the lessor.

(5) **Surplus Real Property.** Surplus real property is any excess real property not required for the needs and the discharge of the responsibilities of all Federal agencies as determined by the Administrator of General Services.

b. **Real Estate Forms.** Real estate forms used in conjunction with this Directive can be found at: <http://vaww.va.gov/facmgt/realproperty/>; they are:

(1) VA Form 10-6056A, Lease (see Att. A).

(2) VA Form 10-6211, Revocable License for Non-Federal Use of Real Property (see Att. D and Att. E).

(3) VA Form 10-6215, Permit for Use of Real Property by Federal Agency (see Att. F).

c. **Real Estate Clauses.** Real Estate Clauses used in conjunction with this Directive can be found at: <http://vaww.va.gov/facmgt/realproperty/>; they are located in the Code of Federal Regulations (CFR):

(1) Title 48 CFR 52.233-1, Disputes (see Att. B).

(2) Title 48 CFR 52.222-26, Equal Opportunity (see Att. C).

THIS VHA DIRECTIVE EXPIRES JANUARY 31, 2010

VHA DIRECTIVE 2005-004

January 21, 2005

3. POLICY: It is VHA policy to cooperate with and give favorable consideration to each request or application for conveyance of portions of VA real property or interest therein and/or interim uses that are not adverse to the interests of the United States or to the VA mission and program responsibilities; and that does not substantially interfere with any present VA utilization of the remaining real property, its future development by VA, its transfer to or utilization by another Federal agency, or its disposal as surplus property.

4. ACTION: Medical Center Directors are responsible for ensuring that:

a. **Outleases, Licenses, and Permits are Executed Properly.** All outleases, licenses, and permits affecting VA real property are to be executed by medical center Directors under the authority delegated by the Chief Facilities Management Officer (18).

b. **Requests are Submitted in Writing.** All requests for licenses, outleases, and permits are submitted in writing and must determine that VA, Government, or public interests are served by the proposed request. Each request needs to include, but not necessarily be limited to, the following information:

(1) The nature, description, (include metes and bounds description for land, building number with square feet for buildings) and purpose of the proposed use;

(2) The property to be used;

(3) If the request is for limited space within a building, it must indicate building designation, square foot area, location, room number, etc.;

(4) Present use of the property by VA and duration of proposed use by the interested party;

(5) Utilities or other services to be provided by VA;

(6) Amount of reimbursement to VA, to include any reimbursement for utilities or other services provided by VA;

(7) Separate metering of utilities to be required by VA;

(8) Such other terms and conditions that are considered necessary by the medical center Director to protect the interests of the United States.

c. **Term Limits are Enforced**

(1) Outleases are limited to a maximum term of 3 years (see Title 38 United States Code (U.S.C.) 8122 (a)(1)). Every subsequent term must be treated as a new request.

(2) Revocable license or permit requests in excess of 5 years must be forwarded to Director, Real Property (183C), 810 Vermont Avenue, NW, Washington, DC 20420, for processing.

d. **Reviews are Conducted by Office of Regional Counsel.** The Office of Regional Counsel will review and concur, prior to execution of all outleases, revocable licenses for less than 5 years, and permits affecting or involving real property in which VA has an interest, or over which VA has control.

e. **Child Care Outleases are Appropriately Processed.** The Child Care Manager will review and concur with all requests received concerning the establishment or renewal of Child Care Centers. The Child Care Manager is located within the Office of the Chief Network Officer (10N). Requests should be mailed to: Child Care Manager, VA Maryland Health Care System (001), 10 North Greene Street, Baltimore, MD 21201.

f. **Radio Transmitter Installations are Appropriately Processed.** Requests from vendors requiring installation of radio transmitter equipment and antennae of any type on VA facilities must provide a certified copy of their Federal Communications Commission (FCC) operating license(s). Medical center Directors should require FCC approval of a proposed installation before allowing operation of a radio transmitter. The following clause must be added to any license that involves frequency producing devices: "Licensee shall cease operation and eliminate any frequency interference to other communications equipment in the vicinity of the medical center or medical equipment in use at the VA medical center."

g. **New Outleases, Licenses, and Permits are Entered into the VA Space and Functional Database.**

h. **Required Accounting Classification Codes and/or Revenue Source Codes are Obtained from the Office of Asset Enterprise Management.**

5. REFERENCES

- a. MP-3, Part II, Change 13, dated September 27, 1982.
- b. Title 38 U.S.C. Section 8122.

6. FOLLOW-UP RESPONSIBILITIES: Director, Real Property Service (183C), is responsible for the contents of this Directive. Questions may be referred to the Director, Real Property Service (183C), 202-565-5398.

7. RESCISSION: VHA Directive 98-014, dated March 11, 1998, is rescinded. This VHA Directive expires January 31, 2010.

S/Jonathan B. Perlin, MD, PhD, MSHA, FACP
Acting Under Secretary for Health

Attachments

DISTRIBUTION: CO: E-mailed 1/25/05
FLD: VISN, MA, DO, OC, OCRO, and 200 – E-mailed 1/25/05

ATTACHMENT A

VA FORM 10-6065a, PROPERTY LEASE BY THE UNITED STATES

NOTE: Format for Department of Veterans Affairs Lease

This form can be found on the VA Forms web site at: <http://vaww.va.gov/vaforms> .

ATTACHMENT B

FEDERAL ACQUISITION REGULATION PART 52.233-1
DISPUTES (JULY 2002)



FAR52
223-2Disputes.pdf

**FEDERAL ACQUISITION REGULATION PART 52.233-1
DISPUTES (JULY 2002)**

As prescribed in 33.215, insert the following clause:

DISPUTES (7/02)

- (a) This contract is subject to the Contract Disputes Act of 1978, as amended (41 U.S.C. 601-613).
- (b) Except as provided in the Act, all disputes arising under or relating to this contract shall be resolved under this clause.
- (c) Claim, as used in this clause, means a written demand or written assertion by one of the contracting parties seeking, as a matter of right, the payment of money in a sum certain, the adjustment or interpretation of contract terms, or other relief arising under or relating to this contract. However, a written demand or written assertion by the Contractor seeking the payment of money exceeding \$100,000 is not a claim under the Act until certified. A voucher, invoice, or other routine request for payment that is not in dispute when submitted is not a claim under the Act. The submission may be converted to a claim under the Act, by complying with the submission and certification requirements of this clause, if it is disputed either as a liability or amount or is not acted upon in a reasonable time.
- (d)(1) A claim by the Contractor shall be made in writing and, unless otherwise stated in this contract, submitted 6 years after accrual of the claim to the Contracting Officer for a written decision. A claim by the Government against the Contractor shall be subject to a written decision by the Contracting Officer.
- (2)(i) Contractors shall provide the certification specified in subparagraph (d)(2)(iii) of this clause when submitting any claim exceeding \$100,000.
 - (ii) The certification requirement does not apply to issues in controversy that have not been submitted as all or part of a claim.
 - (iii) The certification shall state as follows: "I certify that the claim is made in good faith; that the supporting data are accurate and complete to the best of my knowledge and belief; that the amount requested accurately reflects that contract adjustment for which the Contractor believes the Government is liable; and that I am duly authorized to certify the claim on behalf of the Contractor."
- (3) The certification may be executed by any person duly authorized to bind the Contractor with respect to the claim.
- (e) For Contractor claims of \$100,000 or less, the Contracting Officer must, if requested in writing by the Contractor, render a decision within 60 days of the request. For Contractor-certified claims of over \$100,000, the Contracting Officer must, within 60 days, decide the claim or notify the Contractor of the date by which the decision will be made.
- (f) The Contracting Officer's decision shall be final unless the Contractor appeals or files a suit as provided in the Act.
- (g) If the claim by the Contractor is submitted to the Contracting Officer or a claim by the Government is presented to the Contractor, the parties, by mutual consent, may

agree to use alternative dispute resolution (ADR). If the Contractor refuses an offer for ADR, the Contractor shall inform the Contracting Officer, in writing, of the Contractor's specific reasons for rejecting the offer.

(h) The government shall pay interest on the amount found due and unpaid from (1) the date that the Contracting Officer receives the claim (certified, if required); or (2) the date that payment otherwise would be due, if that date is later, until the date of payment. With regard to claims having defective certifications, as defined in (FAR) 48 CFR 33.201, interest shall be paid from the date that the Contracting Officer initially receives the claim. Simple interest on claim shall be paid at the rate, fixed by the Secretary of the Treasury as provided in the Act, which is applicable to the period during which the Contracting Officer receives the claim and then at the rate applicable for each 6-month period as fixed by the Treasury Secretary during the pendency of the claim.

(i) The Contractor shall proceed diligently with performance of this contract, pending final resolution of any request for relief, claim, appeal, or action arising under the contract, and comply with any decision of the Contracting Officer.

(End of clause)

Alternate I (Dec 1991). As prescribed in 33.215, substitute the following paragraph (i) for paragraph (i) of the basic clause:

(i) The Contractor shall proceed diligently with performance of this contract, pending final resolution of any request for relief, claim, appeal, or action arising under or relating to the contract, and comply with any decision of the Contracting Officer. [FAC 84-23, 51 FR 36972, 10/16/86, effective 9/30/86; Interim rule, FAC 90-10, 56 FR 67417, 12/30/91, effective 12/30/91; FAC 90-20, 59 FR 11368, 3/10/94, effective 3/10/94, finalized without change, FAC 90-39, 61 FR 31612, 6/20/96, effective 6/20/96; FAC 90-32, 60 FR 48206, 9/18/95, effective 10/1/95; FAC 97-9, 63 FR 58587, 10/30/98, effective 12/29/98; FAC 2001-08, 67FR 43513. 6/27/2002, effective 7/29/2002]

ATTACHMENT C

**FEDERAL ACQUISITION REGULATION PART 52.222-26,
EQUAL OPPORTUNITY (APR 2002)**



FAR52.222-26EEO.p
df

**FEDERAL ACQUISITION REGULATION PART 52.222-26,
EQUAL OPPORTUNITY (APR 2002)**

As prescribed in 22.801(e), insert the following clause:

EQUAL OPPORTUNITY (APR 2002)

(a) Definition, as used in this clause, means the 50 States, the District of Columbia, Puerto Rico, the Northern Mariana Islands, American Samoa, Guam, the U.S. Virgin Islands, and Wake Island.

(b) If, during any 12-month period (including the 12 months preceding the award of this contract), the Contractor has been or is awarded nonexempt Federal contracts and/or subcontracts that have an aggregate value in excess of \$10,000, the Contractor shall comply with paragraphs (b)(1) through (b)(11) of this clause, except for work performed outside the United States by employees who were not recruited within the United States. Upon request, the Contractor shall provide information necessary to determine the applicability of this clause.

(1) The Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. However, it shall not be a violation of this clause for the Contractor to extend a publicly announced preference in employment to Indians living on or near an Indian reservation, in connection with employment opportunities on or near an Indian reservation, as permitted by 41 CFR 60-1.5

(2) The Contractor shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. This shall include, but not be limited to, (i) employment, (ii) upgrading, (iii) demotion, (iv) transfer, (v) recruitment or recruitment advertising, (vi) layoff or termination, (vii) rates of pay or other forms of compensation, and (viii) selection for training, including apprenticeship.

(3) The Contractor shall post in conspicuous places available to employees and applicants for employment the notices to be provided by the Contracting Officer that explain this clause.

(4) The Contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the Contractor state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.

(5) The Contractor shall send, to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, the notice to be provided by the Contracting Officer advising the labor union or workers' representative of the Contractor's commitments under this clause,

and post copies of the notice in conspicuous places available to employees and applicants for employment.

(6) The Contractor shall comply with Executive Order 11246, as amended, and rules, regulations, and orders of the Secretary of Labor.

(7) The Contractor shall furnish to the contracting agency all information required by Executive Order 11246, as amended, and by the rules, regulations and orders of the Secretary of Labor. The Contractor shall also file Standard Form 100 (EEO-1), or any successor form, as prescribed in 41 CFR part 60-1. Unless the Contractor has filed within the 12 months preceding the date of contract award, the Contractor shall, within 30 days after contract award, apply to either the regional Office of Federal Contract Compliance Programs (OFCCP) or the local office of the Equal Employment Opportunity Commission for the necessary forms.

(8) The Contractor shall permit access to its premises during normal business hours, by the contracting agency of the OFCCP for the purpose of conducting on-site compliance evaluations and complaint investigations. The Contractor shall permit the Government to inspect and copy any books, accounts, records (including computerized records), and other material that may be relevant to the matter under investigation and pertinent to compliance with Executive Order 11246, as amended, and rules and regulations that implement the Executive Order.

(9) If the OFCCP determines that the Contractor is not in compliance with this cause or any rule, regulation, or order of the Secretary of Labor, this contract may be canceled, terminated, or suspended in whole or in part and the Contractor may be declared ineligible for further Government contracts, under the procedures authorized in Executive Order 11246, as amended. In addition, sanctions may be imposed and remedies invoked against the Contractor as provided in Executive Order 11246, as amended; in the rules, regulations, and orders of the Secretary of Labor; or as otherwise provided by law.

(10) The Contractor shall include the terms and conditions of subparagraph (b)(1) through (11) of this clause in every subcontract or purchase order that is not exempted by the rules, regulations, or orders of the Secretary of Labor issued under Executive Order 11246, as amended, so that these terms, and conditions will be binding upon each subcontractor or vendor.

(11) The Contractor shall take such action with respect to any subcontract or purchase order as the contracting officer may direct as a means of enforcing these terms and conditions, including sanctions for noncompliance; *provided* that if the Contractor becomes involved in, or is threatened with litigation with a subcontractor or vendor as a result of any direction, the Contractor may request the United States to enter into the litigation to protect the interests of the United States.

(c) Notwithstanding any other clause in this contract, disputes relative to this clause will be governed by the procedures in 41 CFR 60-1.1.

(End of Clause)

Alternate I (Feb 1999). As prescribed in 22.810(e), add the following as a preamble to the clause:

Notice. The following terms of this clause are waived for this contract:
[Contracting Officer shall list terms.]

[FAC 90-32, 60 FR 48206, 9/18/95, effective 10/1/95; FAC 97-10, 63 FR 70264, 12/18/98, effective 2/16/99; FAC 2001-06, 67 FR 13048, 3/20/2002, effective 4/4/2002]

ATTACHMENT D

**COPY OF VA FORM 10-6211, REVOCABLE LICENSE FOR NON-FEDERAL USE OF
REAL PROPERTY**



VA Form
10-6211.pdf



**REVOCABLE LICENSE FOR NON-FEDERAL
USE OF REAL PROPERTY**

1. LICENSE NO.

A revocable license affecting the property described and for the purpose designated below is hereby granted to the licensee here named, subject to all of the conditions, special and general, hereinafter enumerated.

2. NAME OF LICENSEE	3. ADDRESS OF LICENSEE
---------------------	------------------------

4. NAME AND ADDRESS OF INSTALLATION	5. PERIOD COVERED	
	FROM (Month, day, year)	TO (Month, day, year)

6. CONSIDERATION

7A. DESCRIPTION OF PROPERTY AFFECTED (As shown on Exhibit(s) attached hereto and made a part hereof.)	7B. EXHIBIT(S) ATTACHED
---	-------------------------

8. PURPOSE OF LICENSE

By the acceptance of this license, the licensee agrees to abide by and be bound by the general and special conditions indicated hereon and attached hereto.

9. SPECIAL CONDITIONS

VETERANS AFFAIRS LICENSOR	LICENSEE
DATE OF LICENSE (Month, day, year)	DATE ACCEPTED (Month, day, year)
SIGNATURE(S) OF LICENSOR	SIGNATURE(S) AND TYPED NAME OF SIGNATORY
ADDRESS OF LICENSOR	TITLE OF SIGNATORY
	TELEPHONE NO. OF LICENSEE (Including Area Code)

If licensee is a corporation, the following Certificate of Licensee must be executed:

CERTIFICATE OF CORPORATE LICENSEE

I, _____, certify that I am the Secretary of the corporation named as licensee herein; that who signed said license on behalf of the licensee was then of said corporation; that said license was duly signed for and in behalf of said corporation by authority of its governing body, and is within the scope of its corporate powers.

(CORPORATE)
(SEAL)

(Signature)

GENERAL CONDITIONS

a. **COMPLIANCE.** Any use made of property affected by the license, and any construction, maintenance, repair, or other work performed thereon by the licensee, including the installation and removal of any article or thing, shall be accomplished in a manner satisfactory to the Department of Veterans Affairs.

b. **STRUCTURES.** The licensee shall not place or construct upon, over, or under the property any installation or structure of any kind or character, except such as are specifically authorized herein.

c. **LAWS AND ORDINANCES.** In the exercise of any privilege granted by this license, licensee shall comply with all applicable State, municipal, and local laws, and the rules, orders, regulations, and requirements of Federal governmental departments and bureaus.

d. **SANITARY CONDITIONS.** If this license gives possession of United States property, the licensee shall at all times keep the premises in a sanitary condition satisfactory to the Department of Veterans Affairs.

e. **DAMAGE.** Except as may be otherwise provided by the Special Conditions, no United States property shall be destroyed, displaced, or damaged by the licensee in the exercise of the privilege granted by this license without the prior written consent of the Department of Veterans Affairs and the express agreement of the licensee promptly to replace, return, repair, and restore any such property to a condition satisfactory to the Department of Veterans Affairs upon demand. Licensee shall conduct no mining operations nor remove any mineral substances from the premises of the Government which are herein licensed to be used.

f. **IDEMNIFICATION.** The license shall indemnify and save harmless the United States, its agents and employees against any and all loss, damage, claim, or liability whatsoever, due to personal injury or death, or damage to property of others directly or indirectly due to the exercise by the licensee of the privilege granted by this license, or any other act or omission of licensee, including failure to comply with the obligations of said license.

g. **STORAGE.** Any United States property which must be removed to permit exercise of the privilege granted by this license shall be stored, relocated, or removed from the site, and returned to its original location upon termination of this license, at the sole cost and expense of the licensee, as directed by the Department of Veterans Affairs.

h. **OPERATION.** The licensee shall confine activities on the property strictly to those necessary for the enjoyment of the privilege hereby licensed, and shall refrain from marring or impairing the appearance of said property, obstructing access thereto, interfering with the transaction of the Government business and the convenience of the public, or jeopardizing the safety of persons or property, or causing justifiable public criticism.

i. **NOTICE.** Any property of the licensee installed or located on the property affected by this license shall be removed within 30 day of written notice from the Department of Veterans Affairs.

j. **GUARANTEE DEPOSIT.** Any deposit which may be required to guarantee compliance with the terms and conditions of this license shall be in the form of a certified check, cashier's check, or postal money order in the amount designated payable to the Department of Veterans Affairs.

k. **BOND.** Any bond required by this license shall be in the amount designated, executed in manner and form and with sureties satisfactory to the Department of Veterans Affairs.

l. **EXPENSE.** Any cost, expense, or liability connected with or in any manner incident to the granting, exercise, enjoyment, or relinquishment of this license shall be assumed and discharged by the licensee.

m. **ATTEMPTED VARIATIONS.** There shall be no variation or departure from the terms of this license without prior written consent of the Department of Veterans Affairs.

n. **NONDISCRIMINATION.** Any activity, program, or use made of the property by the licensee will be in compliance with the provisions of VA Form 2135, which is attached hereto and made a part of this revocable license by reference.

o. **ASSIGNMENT, REVOCATION, AND ABANDONMENT.** This license is unassignable and shall be revocable by either party within the time indicated under special conditions. Upon revocation of this license or abandonment by the licensee, at the election of the Government, the licensee shall restore the property to substantially the same conditions as those existing at the time of entry.

ATTACHMENT E

**GENERAL CONDITION DEFINITIONS
VA REVOCABLE LICENSE FOR NON-FEDERAL USE OF REAL PROPERTY**

- 1. Compliance.** Any use made of property affected by the license, and any construction, maintenance, repair, or other work performed thereon by the licensee, including the installation and removal of any article or thing, must be accomplished in a manner satisfactory to the Department of Veterans Affairs (VA).
- 2. Structures.** The licensee cannot place or construct upon, over, or under the property any installation or structure of any kind or character, except such as are specifically authorized herein.
- 3. Laws and Ordinances.** In the exercise of any privilege granted by this license, licensee must comply with all applicable State, municipal, and local laws, and the rules, orders, regulations, and requirements of Federal governmental departments and bureaus.
- 4. Sanitary Conditions.** If this license gives possession of United States property, the licensee must at all times keep the premises in a sanitary condition satisfactory to VA.
- 5. Damage.** Except as may be otherwise provided by the Special Conditions, no United States property shall be destroyed, displaced, or damaged by the licensee in the exercise of the privilege granted by this license without the prior written consent of VA, and the express agreement of the licensee promptly to replace, return, repair, and restore any such property to a condition satisfactory to VA upon demand. Licensee cannot conduct mining operations nor remove any mineral substances from the premises of the Government which are herein licensed to be used.
- 6. Indemnification.** The licensee must indemnify and save harmless the United States, its agents and employees against any and all loss, damage, claim, or liability whatsoever, due to personal injury or death, or damage to property of others directly or indirectly due to the exercise by the licensee of the privilege granted by this license, or any other act or omission of licensee, including failure to comply with the obligations of said license.
- 7. Storage.** Any United States property, which must be removed to permit exercise of the privilege granted by this license, must be stored, relocated, or removed from the site, and returned to its original location upon termination of this license, at the sole cost and expense of the licensee, as directed by VA.
- 8. Operation.** The licensee shall confine activities on the property strictly to those necessary for the enjoyment of the privilege hereby licensed, and shall refrain from marring or impairing the appearance of said property, obstructing access thereto, interfering with the transaction of Government business and the convenience of the public, or jeopardizing the safety of persons or property, or causing justifiable public criticism.

VHA DIRECTIVE 2005-004

January 21, 2005

9. Notice. Any property of the licensee installed or located on the property affected by this license must be removed within 30 days of written notice from VA.

10. Guarantee Deposit. Any deposit, which may be required to guarantee compliance with the terms and conditions of this license, must be in the form of a certified check, cashier's check, or postal money order in the amount designated payable to VA.

11. Bond. Any bond required by this license must be in the amount designated, and executed in manner and form and with sureties satisfactory to VA.

12. Expense. Any cost, expense, or liability connected with or in any manner incident to the granting, exercise, enjoyment, or relinquishment of this license shall be assumed and discharged by the licensee.

13. Attempted Variations. There can be no variation or departure from the terms of this license without prior written consent of VA.

14. Nondiscrimination. Any activity, program, or use made of the property by the licensee must be in compliance with the provisions of Federal Acquisition Regulation Part 52.222-26, Equal Opportunity.

15. Assignment, Revocation, and Abandonment. This license is unassignable and is revocable by either party within the time indicated under special conditions. Upon revocation of this license or abandonment by the licensee, at the election of the Government, the licensee must restore the property to substantially the same conditions as those existing at the time of entry.

ATTACHMENT F

**A COPY OF VA FORM 10-6215, PERMIT OR USE OF REAL PROPERTY BY
FEDERAL AGENCY**



VA Form
10-6215.pdf



**PERMIT OR USE REAL PROPERTY
BY FEDERAL AGENCY**

1. PERMIT NO.

Permission, revocable at the will of the Department of Veterans Affairs, is hereby granted the permittee hereinafter named to use the property described below for the purpose designated. Subject to the conditions special and general, herein prescribed.

2. NAME OF PRERMITTEE AGENCY	3A. NAME AND ADDRESS OF LOCAL PERMITTEE REPRESENTATIVE	3B. TELEPHONE NO.
------------------------------	--	-------------------

4. NAME AND ADDRESS OF INSTALLATION	5. MAXIMUM PERIOD COVERED	
	FROM	TO (<i>Month, day, year</i>)

6A. DESCRIPTION OF PROPERTY AFFECTED	6B. EXHIBIT(S) ATTACHED
--------------------------------------	-------------------------

7. PURPOSE OF PERMIT

By the acceptance of this permit, the permittee agrees to abide by the following conditions.

6. SPECIAL CONDITIONS