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M-5, Part IV

Chapter 5

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5.01 EMPLOYEE AND PATIENT RELATIONS

- a. Employees will not accept gifts, compensation for services, or bequests from domiciliary care patients. Exception be requested under the provisions of 38 CFR 0.735.11 and 38 CFR 12.1.
- b. Employees will not lend, borrow, or hold money or property, or engage in personal, financial transactions with domiciliary care patients.
- c. Domiciliary care patients will not perform any personal service for employees.

5.02 WILLS AND OTHER LEGAL TRANSACTIONS FOR PATIENTS

See M-1, part I, paragraph 1.45.

5.03 BUILDING MANAGEMENT

Chief, Building Management Service, is responsible for implementation of policies and objectives defined in VA manuals M-1, part VII and M-00-2. In cooperation with the Chief, Domiciliary Care, the Building Management program will:

- a. Provide safe, sanitary and homelike environment in the domiciliary.
- b. Maintain all general areas of the domiciliary, not designated patients' personal living space (i.e., bedrooms).

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c. Be responsible for establishment of cleaning requirements and provisions of training, equipment and direction for patients performing cleaning duties within the domiciliary care program.

5.04 REPORTING

Statistical reporting will be in accordance with MP-6, VI, supplement No. 1.2, chapter 21.

5.05 ADDITIONAL ADMINISTRATIVE REQUIREMENTS

The following provisions of M-1, part I, apply to domiciliary care patients in the same manner as for medical center patients:

- a. Absences - chapter 10.
- b. Admissions - chapter 4.
- c. Bed Controls - chapter 1.
- d. Beneficiary Travel - chapter 25.
- e. Clothing, Incidentals and Service - chapter 4. (See also M-1, pt. VII, ch. 9.)

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- f. Medical Record - chapter 5.
- g. Miscellaneous Operating Policies - chapter 1.
- h. Personal Funds - chapter 8.
- i. Personal Funds - chapter 1.
- j. Releases From Inpatient Care - chapter 13.
- k. Release of Information - chapter 9.
- l. Report Changes in Status to Other VA Departments and Service Departments - chapter 6.
- m. Transfers - chapter 11.
- n. Deaths - chapter 14.
- o. Seriously Ill - chapter 14.