



## *The 16th Federal Forecasters Conference*

### CALL FOR PAPERS

The FFC/2008 Organizing Committee invites you to present a paper at one of the afternoon concurrent sessions. Please note papers are not restricted to the official conference theme and may cover any subject relating to forecasting or estimation. Individual agencies are no longer expected to organize entire sessions but are encouraged to generate a number of submissions. The papers are to be a maximum of 12 pages long, including references, tables, charts, and appendices. Individual presentations of the papers will be limited to 15 to 20 minutes in length. Please send your abstract of 100 or fewer words to: [Byun.Kathryn@bls.gov](mailto:Byun.Kathryn@bls.gov) by February 1, 2008 (extended from original deadline).

All presenters must provide an electronic copy of their paper in a Microsoft WORD file by April 24, 2008 to ensure their paper's inclusion in the conference proceedings. See below for the required format. All papers presented in the afternoon concurrent sessions and provided in accordance with the guidelines will be published as Papers and Proceedings of the 2008 Federal Forecasters Conference. A panel of judges will determine the best paper presented during the concurrent sessions and recognition will be awarded at the following Federal Forecasters Conference.

#### **Title Centered in 12-Point Bold Times Roman Type**

Author and organization centered in normal 10-point Times Roman

Please compose, format, and spell check your document in MS Word software. All text should be presented in a double-column format in normal 10-point Times New Roman type, and columns should be square. Left and right margins must be 1" and the spacing between the two columns must be 0.2".

Text should be single-spaced, with double spacing between paragraphs. Small tables and figures may be included in the column text but all larger tables and figures should be placed at the end of the document in single column format.

Please remember that the maximum length of your paper is 12 pages. You may refer to the FFC/2006

Proceedings volume for examples of the acceptable paper format (available at [www.federalforecasters.org](http://www.federalforecasters.org)).

All presenters must provide an electronic draft of their papers in a WORD file by April 24, 2008. Final versions of the papers must be submitted by May 23, 2008. Please e-mail all papers to Kathryn Byun at [Byun.Kathryn@bls.gov](mailto:Byun.Kathryn@bls.gov). We will translate your final paper into an Adobe Acrobat PDF file for final publication.

Failure to conform to these guidelines may result in your paper being omitted from the FFC/2008 Proceedings volume.