



Appointment Card Order Form

Bath VA Medical Center
76 Veterans Ave., Bath, NY 14810

APPOINTMENT

Name _____

Day _____ Date _____ Time _____

Provider _____

VA Telcare: (888) 838-7890 Phone: (607) 664-4000
www.va.gov/visns/visn02/ Fax: (607) 664-4647

Bath VA Medical Center
76 Veterans Ave., Bath, NY 14810

APPOINTMENT - RED TEAM

Name _____

Day _____ Date _____ Time _____

Provider _____

VA Telcare: (888) 838-7890 Phone: (607) 664-4000
www.va.gov/visns/visn02/ Fax: (607) 664-4647

Please PRINT CLEARLY the following information that will appear on the appointment card

Price Guide
(CIRCLE QUANTITY REQUESTED)

500	\$30
1,000	\$34
1,500	\$39
2,000	\$43

Facility Name _____

Street Address _____

City, State, Zip _____

Phone _____

Fax _____

Cards will be printed with the word "APPOINTMENT" unless one of the below choices is indicated.
(Sorry ... we CANNOT print individual names on appointment cards.)

- APPOINTMENT - Red Team APPOINTMENT - White Team APPOINTMENT - Specialty Clinic

- Printing requests are approved by, and sent through your local Care Line Manager.
- After your order is typeset, you will receive a proof via MS Exchange for your approval. Please make sure all words and numbers are spelled and entered correctly. Please return the proof promptly.
- Please allow 3-5 weeks for delivery after approval of final proof. Shipping will be to above unless otherwise indicated.
- FAX** completed form to: **(607) 664-4893** **OR mail to:** Network Print Shop
VA Healthcare Network Upstate New York at Bath
SL/137/78/112, Bath, NY 14810

Network Print Shop Contact Information

Kathleen Laughlin, Richard Carpenter, *Print Management Specialists*

Phone: (607) 664-4851 or (607) 664-4852

Fax: (607) 664-4893

E-Mail: visn2printshop@med.va.gov

Intranet: vawww.visn2.med.va.gov/ms/printshop/index.html

Billing Info. (must be completed in order to process order)

Care Line/Service Line: _____ Date: _____

CL/SL Manager's Signature: _____

Ordered by: _____

Purchase Order # (required in order to process) _____

